

□ Head Office:
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K6V 7A3

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□ 25 Johnston St.
Smiths Falls, ON
K7A 0A4

Tel: (613) 283-2740
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NOTICE TO APPLICANTS

Re: Land Severance Applications

On receipt of your application(s) from the Land Division Committee, the Health Unit's Chief Building Official will assess each application to determine the fee for service.

The fee for service for the first application is \$443.00 and \$180.00 for each subsequent application. Multiple applications must be submitted together and pertain to a single land holding.

When you submit your application to the Secretary-Treasurer of the Land Division Committee, please indicate on the tear off form below the following:

- 1. Directions to the proposed lot(s).**
- 2. Indicate that property markers have been posted in a conspicuous place.**
- 3. That the front corners of the lot(s) have been identified.**

If you require further information, please do not hesitate to contact the appropriate Health Unit office.

Yours truly,

Nancy Carpenter, BAsC(EH), CPHI(C)
Chief Building Official
Part VIII Program

Lot Identification Notice

Applicant: _____ Address: _____

Township: _____ Ward: _____ Phone No: _____

Please check that: **Property marker is posted.** **Front lot corners are identified**

Directions to lot(s): _____

Please submit with payment