



Full Time Information Technology (IT) Manager
In person position
Posting # CS2025-003
\$87,961-\$113,513 annually

MANDATE:

Provide leadership and management for Lanark County's IT department to maximize the Corporation's efficiency and productivity through a stable and secure IT infrastructure. Plan, organize, and direct the efforts of all IT staff, vendors, and contractors to achieve the Corporation's goals. Participate in the department's day-to-day operations, including IT support, systems administration, software development, and project management. Adhere to all guidelines for employees and employers as legislated under the Occupational Health and Safety Act and follow corporate/departmental policies and procedures.

MINIMUM QUALIFICATIONS:

College Diploma or University degree in a related field. Six years of related experience including supervisory. A combination of relevant education and work experience would be considered. Ability to understand business processes and how technology can be applied to them. Provide solutions that are innovative. Effective communications skills, both in writing and oral. Excellent organizational and problem-solving skills. Manage frequent sensitive communications with both internal and external clients, including negotiating service contracts.

This position is evaluated at Level 11 (\$48.33-\$62.37) of the NUG Salary Grid. 35 hours per week. Date of opening: as soon as possible.

Lanark County employee slogan is "*Working Together to Achieve Greatness.*" If you embrace this ideal, we look forward to receiving a detailed resume, **quoting posting number CS2025-003, no later than Tuesday, April 15, 2025** addressed to: Lanark County, Human Resources, Administration Building, 99 Christie Lake Road, PERTH, ON, K7H 3C6; Fax #: 613-267-2539; **Email: csjobs@lanarkcounty.ca** **When emailing your application, please ensure your cover letter, résumé and any other related documents are submitted in one file preferably MSWord (.doc or .docx) or Adobe (.pdf).** Email subject line should include your "name" and job posting number "CS2025-003" (example: Jane/John Doe CS2025-003).

Lanark County is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the County's goods, services and facilities. **If contacted for an employment opportunity, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

Note: Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.