



## Full Time Food Services Manager

Lanark Lodge

Posting # LL2024-189

**\$82,368 - \$106,372 annually (2024 rates)**

### **MANDATE:**

Leads the nutritional care and dietary services program for the home, in conjunction with the Registered Dietitian/Associate Food Services Manager. Responsible to ensure safe and nutritious meals and snacks are provided within allocated resources for food, labour and equipment. Responsible for leading and mentoring dietary employees to encourage quality of service. Responsible to ensure the individual dietary needs of each resident are consistently communicated and met. Develop and maintain communication strategies to ensure all staff are informed of ongoing departmental changes with respect to food service operations, quality improvement, and changes in nutritional requirements. Responsible for ensuring compliance with Lanark County policies and procedures and all Ministry of Long-Term Care standards and regulations.

### **QUALIFICATIONS:**

Two-year college diploma in Food and Nutrition Management or related field, Canadian Society of Nutrition Management (CSMN) designation. Minimum 5 years of experience, including supervisory. Ability to do nutritional assessments for residents. Effective written, verbal, listening and communications skills. Excellent skills in areas such as staffing, food purchasing, menu planning and ordering, and budgeting. Computer proficiency in MS Office suite of applications. Excellent organizational and problem-solving skills.

This position is evaluated at Level 9 (\$42.24 - \$54.55) per hour of the 2024 NUG Salary Grid. Date of opening: December 9, 2024.

### **Lanark County Offers:**

- **Competitive salary package.**
- **Extended healthcare coverage, dental and vision care, disability insurance, life & dependent life insurance.**
- **Ontario Municipal Employers Retirement System (OMERS) pension plan.**
- **Competitive paid time off (vacation, floats, sick, etc).**
- **Flexible working arrangements.**
- **Employee Assistance Plan (EAP).**
- **Wellness promotion account.**
- **Training and development opportunities.**

Lanark County employee slogan is "Working Together to Achieve Greatness." If you embrace this ideal, we look forward to receiving a detailed resume, **quoting posting number LL2024-189, no later than Thursday, October 31<sup>st</sup>, 2024** addressed to: Lanark County, Human Resources, Administration Building, 99 Christie Lake Road, PERTH, ON, K7H 3C6; Fax #: 613-267-2539; **Email: [lljobs@lanarkcounty.ca](mailto:lljobs@lanarkcounty.ca)** **When emailing your application, please ensure your cover letter, résumé and any other related documents are submitted in one file preferably MSWord (.doc or .docx) or Adobe (.pdf).** Email subject line should include your "name" and job posting number "LL2024-189" (example: Jane/John Doe LL2024-189).

Lanark County is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the County's goods, services and facilities. **If contacted for an employment opportunity, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

*Note: Personal information collected from applications is collected under the authority of the Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.*