



Full Time Children's Services Manager
Posting # SS2024-016
\$86,450 - \$111,556 annually (2024 rates)

MANDATE:

To manage, direct and lead Children's Services staff and ensure effective service delivery. To influence direction and develop strong partnerships with licensed child care and early years providers, school boards, and service providers to facilitate ongoing engagement and communication that results in planning processes that respond to the diverse needs of children, families and service providers. Respond in the event of a Peacetime Emergency. To ensure that all employees perform work in accordance with relevant Health and Safety legislation and corporate/departmental policies and procedures.

QUALIFICATIONS:

Minimum 4-year University Degree in Public Administration, Business Administration, Commerce, or related field. Minimum 5 years of related experience including supervisory. Demonstrated skills in change management and leadership, large financial portfolio management, program design and implementation, and systems oversight. Requires excellent presentation, written and oral communication skills. Possess the ability to negotiate, problem solve, prioritize, and review, evaluate key programs and related funding. Experience networking and preparing reports for Ministry and service providers and sound working knowledge of relevant and current legislation. A high level of computer proficiency and program related technologies. Experience managing in a unionized environment. Must possess a valid driver's license.

This position is evaluated at Level 11 (\$47.50 - \$61.30) per hour of the 2024 NUG Salary Grid. Date of opening: December 9, 2024.

Lanark County Offers:

- **Competitive salary package.**
- **Extended healthcare coverage, dental and vision care, disability insurance, life & dependent life insurance.**
- **Ontario Municipal Employers Retirement System (OMERS) pension plan.**
- **Competitive paid time off (vacation, floats, sick, etc).**
- **Flexible working arrangements**
- **Employee Assistance Plan (EAP).**
- **Wellness promotion account.**
- **Training and development opportunities.**

Lanark County employee slogan is "*Working Together to Achieve Greatness.*" If you embrace this ideal, we look forward to receiving a detailed resume, **quoting posting number SS2024-016, no later than Sunday, October 27th, 2024** addressed to: Lanark County, Human Resources, Administration Building, 99 Christie Lake Road, PERTH, ON, K7H 3C6; Fax #: 613-267-2539; **Email: ssjobs@lanarkcounty.ca** **When emailing your application, please ensure your cover letter, résumé and any other related documents are submitted in one file preferably MSWord (.doc or .docx) or Adobe (.pdf).** Email subject line should include your "name" and job posting number "SS2024-016" (example: Jane/John Doe SS2024-016).

Lanark County is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the County's goods, services and facilities. **If contacted for an employment opportunity, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

Note: Personal information collected from applications is collected under the authority of the Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.